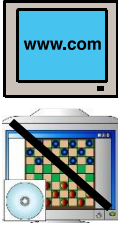









New Haven Public Schools Acceptable Use Policy (AUP) Code of Conduct for Technology Use

This document is designed for students and parents to better understand the New Haven Public School’s Board approved Acceptable Use Policy (AUP). Nothing in this document supersedes, replaces, or modifies, in any way the New Haven Public School’s Board Approved AUP.

Code of Conduct Rule	Examples	I understand this rule (sign)
<p>Educational Use: I know my school technology is here to support my learning. I will only use technology resources and internet access for school activities. I will follow all directions given by teachers and staff on use of these items.</p>	 <ul style="list-style-type: none"> • I WILL use technology for schoolwork only. • I WILL follow all teacher rules. • I WILL only visit websites my teacher says are okay. 	
<p>Respect Privacy: I will respect the rights of others. I will ask for permission to look at other people’s work.</p>	 <ul style="list-style-type: none"> • I WILL ask permission to look at another person’s documents. 	
<p>Respect Property: I will respect the property of others – including the school. I will abide all copyright law. I understand that property includes things like hardware, software, music, and files. I will take good care of my technology equipment.</p>	 <ul style="list-style-type: none"> • I WILL take good care of my technology equipment. • I WILL cite my sources. • I WILL NOT change or delete programs and files. • I WILL NOT copy music, video, or other people’s work. 	
<p>Be Polite and Kind: I will take pride in my communications with others. I will be considerate of other people and their cultures. I will not make or distribute any jokes or stories which are based upon slurs or stereotypes (e.g. race, gender, ethnicity, nationality, sexuality, religion). I will not swear or use other inappropriate language, symbols, or pictures. I will not engage in any cyber-bullying.</p>	 <ul style="list-style-type: none"> • I WILL proof my work. • I WILL be kind to others. • I WILL be respectful of others’ culture. • I WILL NOT bully. • I WILL NOT swear or use inappropriate symbols or pictures. 	



Code of Conduct Rule	Examples		I understand this rule (sign)
<p>Respect the Law: I will not engage in activities that are against the law. I will not attempt to gain access into computers or systems that I do not have permission to use. I know that any violation of the law or rules will result in the loss of my equipment use and network rights. I will not send messages that contain false or misleading information. If I find another person misusing equipment or the network, I will report it to my teacher or staff at school. I will not distribute private information about others.</p>		<ul style="list-style-type: none"> • I WILL respect the law. • I WILL be truthful. • I WILL follow the district copyright policy 	
<p>Keep Personal Information Private: I will not reveal my full name, home address or telephone number through technology communications. I will not arrange face-to-face meetings with anyone I meet online.</p>		<ul style="list-style-type: none"> • I WILL tell an adult if someone wants to meet in person. • I WILL NOT have a face-to-face meeting with someone I met online. 	
<p>Protect Your Password: I know that passwords are not to be shared with others. I will only use my assigned account. I will not view, use, or copy another person's password.</p>		<ul style="list-style-type: none"> • I WILL keep my password private. • I WILL NOT use someone else's password. 	
<p>Respect Your Network: I will not use the network in such a way that would disrupt the use of the network by others. I know the school system can access and review any and all of my e-mail, files, or work on the network.</p>		<ul style="list-style-type: none"> • I WILL NOT send large files. • I WILL be respectful of the district's network 	



As a user of New Haven Public School’s technology resources and computer network, I hereby agree to comply with the Acceptable Use Policy for Student Use of Technology. I will only use technology resources and communicate over the network in compliance with the Code of Conduct for Technology Use outline above. I understand if I commit any violation of the Acceptable Use Policy for Student Use of Technology, my access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action pursued.

Student Signature		Date	
Student Printed Name			
Grade/Teacher			

As the parent or legal guardian of the minor student signing above, I have read the district’s Acceptable Use Policy for Student Use of Technology and Code of Conduct for Technology Use. I understand that this access is designed for educational purposes. The New Haven Public School District has taken precautions to prevent access to inappropriate or controversial Internet materials. However, I also recognize it is impossible for the New Haven Public School district to eliminate the risk of access to all controversial materials and I will not hold them responsible for controversial materials acquired on the internet. Further, I accept full responsibility for supervision if and when my child’s use is not in a school setting. I understand the district’s Acceptable Use Policy for Student Use of Technology and I have discussed this policy with my child. I hereby give permission for my child to use the Internet and certify the information on this form is correct.

Parent/Guardian Signature		Date	
Parent/Guardian Printed Name			